

## **Funds Availability 5.5A**

Funds Availability adds real-time budget checking and budget override functions to Purchasing Workflow, these extensions provide the sophisticated tools to organisations where budgetary management is a critical element of the procurement process.

Funds Availability extends the Purchasing Workflow module to provide organisations with greater sophistication in managing the procurement process within strict budgetary controls.

Funds Availability operates in both the GL & PJC context.

### **Budget Management**

To enable managers to make informed approval decisions, Funds Availability includes a powerful User Interface that provides a view of funds availability at a cost centre level.

The Funds Availability interface allows drill-down to source documents that comprise the actual values, as well as to documents traversing Sage Accpac ERP that are not yet in the GL actuals.

This interface also provides management with an important facility to review budget consumption throughout a period before budgetary limits are reached or exceeded.

### **Extended Workflow Features**

Funds Availability adds new logical workflow rules to the Workflow Engine:

- Check GL Funds Availability
- Check Cost Centre Funds Availability
- Check PJC Contract Value or Quantity
- Check PJC Project Value or Quantity
- Check PJC Category Value or Quantity

The funds availability tests are calculated by deducting the actual values, commitments and other unapproved document values from the budget value (which includes any budget transfers).

The test for GL funds availability will resolve and check each GL account present in the requisition document.

Evaluating Funds Availability at the Cost Centre level totals all GL accounts that belong to the Cost Centre; this allows budgetary flexibility for individual accounts as the cost centre as a whole is tested.

Based on the results of funds availability comparisons, approvals & notifications can be issued to managers with budgetary responsibility for a cost centre.

### **Funds Availability Transfers**

Managers of Cost Centres have the ability to create Funds Availability Transfers, auditable transactions outside GL budgets that reallocate budget values between GL accounts and periods.

Funds Availability Transfers assist where extraordinary transactions require operational budget reallocations. The workflow engine take into account transfer values - as a result budget exceptions are determined from the adjusted budget values.

## Authorisation Levels

Funds Availability provides the additional structures to Purchasing Workflow authorisation levels, providing budget overrun value limits that each authorisation level is capable of approving.

Based on the configuration of the workflow authority levels, the workflow engine will escalate the source document to the appropriate person with budget override authority.

Only once this override approval is granted can the source document continue to proceed through the workflow.

## Availability & System Requirements

ERP Series: 100, 200 & 500  
 Databases: Microsoft SQL Server, IBM DB2, Oracle & Pervasive  
 Web Deployable: Yes

Required Modules:

- General Ledger
- Purchase Orders
- Purchasing Workflow (by PTS)

Integrated Modules (Optional):

- Project & Job Costing

Cost Centre: ENG Engineering

Fiscal Year: 2005 Period: 3

Funds Availability Analysis		Count	Value	Balance
Budget Value (Budget Set 1)			25,000.00	25,000.00
Funds Availability Transfer		1	2,000.00	27,000.00
GL Actuals			12,450.00	14,550.00
Unposted GL Transactions		3	3,215.45	11,334.55
Unposted AP Transactions		0	0.00	11,334.55
Unposted PO Transactions		0	0.00	11,334.55
Approved Purchasing Transactions		12	8,550.16	2,784.39
Available to Spend				2,784.39
Unapproved Purchasing Transactions		2	4,105.50	-1,321.11

Unapproved Only

Document	Date	Vendor	Value	Status	Workflow	Workflow Description
RQN00010424	24/03/2004	85420	1,654.00	Unapproved PR	SER01	Services Requisition
RQN00010471	29/03/2004	65030	2,451.50	Unapproved PR	SER01	Services Requisition

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